

PROPERTY/LOT LINE ADJUSTMENT APPLICATION
City of Scotts Mills

Applicant/Owner:

Name: _____
Mailing Address: _____
City/State/Zip: _____
Daytime Telephone Number: _____

Address of Subject Property: _____
Marion County Assessor's Map and Tax Lot Number(s): _____
Subdivision Name: _____
Block Number(s): _____ Lot Number(s): _____
Partition Recording Number: _____ Parcel Number(s): _____

The owners of record of the subject property do hereby request permission to (brief statement):

Fees and Deposits

Application Type: Property Line/Lot Line Adjustment

Application Fee (this fee is non-refundable): \$200.00 payable to the City of Scotts Mills

Submittal Requirements

A complete application must include the following:

1. A preliminary plot plan (drawn to scale) indicating:
 - a. all existing property lines and including lot dimensions;
 - b. footprints and dimensions of all existing structures, including those proposed for removal/relocation and indicate uses of each structure(s);
 - c. location and dimensions of driveways and public/private streets within or abutting the subject property and the width of rights-of-way and improvements;
 - d. location of water lines, septic system/replacement area/drainfield, storm water facilities;
 - d. location of slopes greater than 15 percent;
 - e. location of any potential natural hazards (e.g. flood plain, geological hazard areas, etc.);
 - f. location of significant vegetation as defined and mapped in the Development Code, Chapter 3.2, Sections 2. B and C;
 - g. location of existing fences and walls;
2. Any other information deemed necessary by the City for ensuring compliance with City codes;
3. Responses to any required criteria or applicable development standards (See application, page 2.)
4. North arrow and information indicating scale of drawing (ex. 1" = 10')
5. Name and date of person preparing drawing

Application accepted by: _____
Application Determined Complete: _____

Date: _____
By: _____

CITY OF SCOTTS MILLS
Land Use Application

The owners or record of the subject property do hereby request: (more detailed information, is necessary or as continued from first page):

Approval criteria:

- 1.No additional parcel or lot is created by the lot line adjustment, however, the number of lots or parcels may be reduced;
- 2.Lot standards. All lots and parcels comply with the applicable lot standards of the land use zone (Chapter 2), including lot area and dimensions;
- 3.Access. All lots and parcels comply with the standards or requirements of Chapter 3.1- Access and Circulation;
- 4.Setbacks. The resulting lots, parcels, and tracts, and building locations comply with the standards of the land use zone (Chapter 2); and
- 5.Exemption from Dedications and Improvements. A lot line adjustment is not considered a development action for purposes of determining whether right-of-way dedication or improvement is required.

Applicant/Owner response:

City of Scotts Mills
P O Box 220
Scotts Mills, OR 97375
Telephone/FAX: 503-873-5435

EXHIBIT A

LAND USE FEE SCHEDULE ACKNOWLEDGMENT

A deposit is required for land use applications. The deposit is due at the time of application.

Costs and time are paid out of the deposit. If it appears the costs exceed the initial deposit, the City Recorder may require an additional deposit for costs that may be incurred to complete the project. At the end of the project, a final bill will be prepared and either request additional funds or issue a refund check.

I have read this information and understand that the land use fee is a deposit and the application may cost more or less than the deposit.

Applicant's signature

Date

Property Line Adjustment Application

Application Information

Identify the applicant, contact person, all property owners, and any contract purchasers below. Please include any person that has an interest in your property or anyone that you want to be notified.

Original signatures for all property owners must be provided on this form.

Check all that apply: ☐ Applicant ☐ Owner ☐ Other _____

Signature _____ Name _____

Street Address _____

City _____ State _____ Zip Code _____

Mailing Address (if different) _____

Day Phone _____ E-mail _____

Check all that apply: ☐ Applicant ☐ Owner ☐ Other _____

Signature _____ Name _____

Street Address _____

City _____ State _____ Zip Code _____

Mailing Address (if different) _____

Day Phone _____ E-mail _____

Check all that apply: ☐ Applicant ☐ Owner ☐ Other _____

Signature _____ Name _____

Street Address _____

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Check all that apply: ☐ Applicant ☐ Owner ☐ Other _____

Signature _____ Name _____

Street Address _____

City _____ State _____ Zip Code _____

Mailing Address (if different) _____

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