

Request for Pre-Application Conference

City of Scotts Mills

Applicant/Owner:

Name: _____

Mailing Address: _____

City/State/Zip: _____

Daytime Telephone Number: _____

Address of Subject Property: _____

Marion County Assessor's Map and Tax Lot Number(s): _____

Subdivision Name: _____

Block Number(s): _____ Lot Number(s): _____

Partition Recording Number: _____ Parcel Number(s): _____

1. Either an owner of record of the subject property or an applicant's representative hereby requests that the City of Scotts Mills schedule a pre-application conference to discuss a potential development.

2. Include an explanatory statement. (Continue on the next page if needed):

Fees and Deposits:

Application Type: Pre-Application Conference

Application Deposit (non-refundable): \$ **1,500.00** payable to the **City of Scotts Mills**

The full cost of the Conference is based upon actual City costs, including time contributed by City staff and the City's contracted consultants.

Submittal Requirements:

A complete application must include the following:

1. A preliminary plot plan indicating:
 - a. North arrow;
 - b. Name of person preparing drawing and date;
 - c. All existing property lines and including lot dimensions;
 - d. Footprints and dimensions of all existing structures, including those proposed for removal/relocation and indicated uses of each structure(s);
 - e. Location and dimensions of driveways and public/private streets within or abutting the subject property and the width of rights-of-way and improvements;
 - f. Location of water lines, septic system/replacement area/drain field, storm water facilities;
 - g. Location of slopes greater than 15 percent;
 - h. Location of any potential natural hazards (e.g. flood plain, geological hazard areas, etc.);
 - i. Location of significant vegetation as defined and mapped in the Development Code, Chapter 3.2, Sections 2 B and C; and
 - j. Location of existing fences and walls.
2. Include any additional information to help describe the details of the proposal.

Application accepted by: _____

Date: _____